



# Application details—IDAS form 1

(Sustainable Planning Act 2009 version 1.0 effective 18 December 2009)

You **MUST** complete **ALL** questions unless the form indicates otherwise. Incomplete forms or forms without all necessary information and documentation will result in your application not being a properly made application.

For all development applications, you must:

- complete this form (*Application details—IDAS form 1*)
- complete any other forms relevant to your application
- provide any mandatory supporting information identified on the forms as being required to accompany your application.

Attach extra pages if there is insufficient space on this form.

All terms used on this form have the meaning given in the *Sustainable Planning Act 2009* or the *Sustainable Planning Regulation 2009*.

This form can also be completed online using Smart eDA at [www.smarteda.qld.gov.au](http://www.smarteda.qld.gov.au)

**Applicant details** (note: the applicant is the person responsible for making the application and need not be the owner of the land. The applicant is responsible for ensuring the information provided on all IDAS application forms is correct. Any development permit or preliminary approval that may be issued as a consequence of this application will be issued to the applicant.)

Name/s (individual or company name in full)

For companies, contact name

Postal address

  

Contact phone number

Mobile number (non-mandatory)

Fax number (non-mandatory)

e-mail address (non-mandatory)

  
@



**1. What is the nature of development proposed? (tick all applicable box/es)**

- material change of use of premises
- building work
- operational work
- reconfiguring a lot

**2. What type of approval is being sought?**

- development permit
- preliminary approval
- both—provide details below

**3. Is the application for a mobile and temporary environmentally relevant activity (ERA)?**

- No
- Yes—complete table A and then go to question 5

**Table A**—name of each local government area in which the mobile and temporary ERA is proposed to operate

**4. Location of the premises** (complete table B and/or table C as applicable. Identify each lot in a separate row)

**Table B**—street address/lot for the premises or street address/lot on plan for the land adjoining or adjacent to the premises

- street address/lot on the plan
- street address/lot on plan for the land adjoining or adjacent to the premises (appropriate for development in water e.g. jetty, pontoon)

Street address				Lot on plan description		Local government area (e.g. Logan, Cairns)
Unit no.	Street no.	Street name and official suburb/ locality name	Post-code	Lot no.	Plan type and plan no.	



**Table C**—premises coordinates (appropriate for development in remote areas, over part of a lot or in water e.g. channel dredging in Moreton Bay)

Coordinates (note: place each set of coordinates in a separate row)				Zone reference	Datum	Local government area (if applicable)
Easting	Northing	Latitude	Longitude			
					<input type="checkbox"/> GDA94 <input type="checkbox"/> WGS84 <input type="checkbox"/> other	

**5. Total area of the premises on which the development is proposed** (indicate hectares or m<sup>2</sup>)

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**6. Current use/s of the premises** (e.g. vacant land, house, apartment building, cane farm, etc.)

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**7. Provide a brief description of the proposal** (e.g. six unit apartment building, 30 lot residential subdivision etc.)

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**8. Is owner's consent required for this application?** (refer to notes at the end of this form for more information)

- No
- Yes—complete either table D, table E or table F as applicable

Table D	
Name of owner/s of the land	
I/We, the above-mentioned owner/s of the land, consent to the making of this application.	
Signature of owner/s of the land	
Date	



**Table E**

Name of owner/s of the land

The owner's written consent is attached or will be provided separately to the assessment manager

**Table F**

Name of owner/s of the land

By making this application, I, the applicant, declare that the owner has given written consent to the making of the application.

**9. Does the application involve a state resource?** (e.g. the application involves state land, or taking quarry materials. Refer to the notes at the end of this form for more information)

No  Yes—complete table G

**Table G—state owned resources (provide details for each state resource in a separate table)**

**Nature of state-owned resource**

**Nature of evidence required** (tick the applicable box and attach a copy of the evidence to this form)

- Evidence of an allocation of, or an entitlement to, the resource
- Evidence the chief executive of the department administering the resource is satisfied the development is consistent with an allocation of, or an entitlement to, the resource
- Evidence the chief executive of the department administering the resource is satisfied the development application may proceed in the absence of an allocation of, or an entitlement to, the resource

**10. Identify if any of the following apply to the premises** (tick applicable box/es)

- adjacent to a water body, watercourse or aquifer (e.g. creek, river, lake, canal)—complete table H
- on strategic port land under the *Transport Infrastructure Act 1994*—complete table I
- in a tidal water area—complete table J

**Table H**

Name of water body, watercourse or aquifer



<b>Table I</b>	Lot on plan description for strategic port land	Port authority for the lot

<b>Table J</b>	Name of local government for the tidal area (if applicable)	Port authority for the tidal area (if applicable)

**11. Are there any existing easements on the premises? (e.g. for vehicular access, electricity, overland flow, water, etc.)**

No     Yes—ensure the type, location and dimension of each easement is included in the plans submitted

**12. Does the proposal include new building work or operational work on the premises? (including any services)**

No     Yes—ensure the nature, location and dimension of proposed works are included in plans submitted

**13. Is the payment of a portable long service leave levy applicable to this application? (refer to notes at the end of this form for more information)**

No—go to question 15     Yes

**14. Has the portable long service leave levy been paid? (refer to notes at the end of this form for more information)**

No

Yes—complete table K and submit with this application the yellow local government/private certifier’s copy of the receipted QLeave form

<b>Table K</b>	Amount paid	Date paid	QLeave Project Number (6 digit number starting with A, B, E, L or P)

**15. Has the local government agreed to apply a superseded planning scheme to this application under section 96 of the *Sustainable Planning Act 2009*?**

No

Yes—please provide details below

Name of local government	Date of written notice given by local government	Reference number of written notice given by local government (if applicable)



**16. List below all of the forms and supporting information that accompany this application** (include all IDAS forms, checklists, mandatory supporting information etc. that will be submitted as part of this application. Note: this question does not apply for applications made on-line using Smart eDA)

Description of attachment or title of attachment	Method of lodgement to assessment manager

**17. Applicant's declaration**

By making this application, I declare that all information in this application is true and correct (note: it is unlawful to provide false or misleading information).

**Notes for completing this form**

**Question 8:**

- Section 263 of the *Sustainable Planning Act 2009* sets out when the consent of the owner of the land is required for an application. Section 260(1)(e) of the *Sustainable Planning Act 2009* provides that if the owner's consent is required under section 263, then an application must contain, or be accompanied by, the written consent of the owner, or include a declaration by the applicant that the owner has given written consent to the making of the application.
- Owner's consent is not required for a mobile and temporary ERA.

**Question 9:**

- Section 264 of the Sustainable Planning Act 2009 provides that if a development involves a state resource, a regulation may require the application to be supported by certain evidence prescribed under the regulation. Schedule 14 of the Sustainable Planning Regulation 2009 prescribes the state resources for which evidence is required to be given, and the evidence required, to support the application.

**Question 13:**

- The Building and Construction Industry (Portable Long Service Leave) Act 1991 prescribes when the portable long service leave levy is payable.
- The portable long service leave levy amount and other prescribed percentages and rates for calculating the levy are prescribed in the Building and Construction Industry (Portable Long Service Leave) Regulation 2002.

**Question 14:**

- The portable long service leave levy need not be paid when the application is made, but the Building and Construction Industry (Portable Long Service Leave) Act 1991 requires the levy to be paid before a development permit is issued.
- Building and Construction Industry Notification and Payment Forms are available from any Queensland post office or agency, on request from QLeave, or can be completed on the QLeave website at [www.qleave.qld.gov.au](http://www.qleave.qld.gov.au). For further information contact QLeave on 1800 803 481 or [www.qleave.qld.gov.au](http://www.qleave.qld.gov.au).



**Privacy**—the information collected in this form will be used by the Department of Infrastructure and Planning (DIP) in accordance with the processing and assessment of your application. Your personal details will not be disclosed for a purpose outside of the IDAS process, except where required by legislation (including the *Right to Information Act 2009*) or as required by Parliament. This information may be stored in a departmental database. The information collected will be retained as required by the *Public Records Act 2002*.

**OFFICE USE ONLY**

Date received

Reference numbers

**NOTIFICATION OF ENGAGEMENT OF A PRIVATE CERTIFIER**

To

Council. I have been engaged as the private certifier for the building work referred to in this application

Date of engagement	Name	BSA Certification license number	Building classification/s

**QLEAVE NOTIFICATION AND PAYMENT** (for completion by assessment manager or private certifier if applicable)

Description of the work	QLeave Project Number	Amount paid (\$)	Date paid	Date received form sighted by assessment manager	Name of officer who sighted the form

The *Sustainable Planning Act 2009* (SPA) is administered by the Department of Infrastructure and Planning. This form and all other required application materials should be sent to your assessment manager and any referral agencies.